

Porter County Council

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Dan Whitten, President
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At-Large

Bob Poparad
District 1

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District 2

Greg Simms
District 3

Mike Jessen
District 4

Sylvia Graham
At-Large

November 4, 2019

The Porter County Council will meet on Tuesday, November 19, 2019 at 5:30 p.m., in the County Administration Center, located at 155 Indiana Avenue - Room 205, Valparaiso, Indiana.

AGENDA

Pledge of Allegiance & Roll Call

Approval of Council minutes for September 24th, 2019 and Budget minutes for September 23rd, 2019.

First Reading

Commissioners

Commissioners General Fund
1000-000-0068

Transfer \$3,000 from 37100 Equipment Rentals to 32200 Telephone
\$1,500 from 39770 Appraisal Services to 32200 Telephone
\$1,000 from 36300 Equipment other than Vehicles to 32200 Telephone
Reason Funds are depleted

LIT (previously CEDIT) Fund
1112-000-0068

Transfer \$100 from 31620 Docuware to 11100 Salaries
Reason To cover salaries till the end of the year for training of new secretary for Facilities.

Cumulative Cap Development (CCD) Fund
1138-000-0068

Transfer \$200,000 from 42100 Buildings to 35100 Power
Reason Funds are depleted.

Circuit Court – Judge Harper

General Fund – Circuit Court 1
1000-000-0232

Transfer \$5,000 from 31100 Legal to 11200 Hourly
Reason Needed to pay for Law Clerk.

Veterans Services

Veterans General Fund
1000-000-0012

Transfer \$1,260.27 from 31300 Training and Education to 11200 Hourly
Reason Needed due to shortfall on hourly to get thru the middle of December of this year.

Sheriff

Drug Task Force (PCMeg) Fund
4010-000-0005 Transfer \$1,194 from 44200 Motor Vehicles to 45100 Data Processing
Reason Equipment
To cover Monitor cost.

PC Highway Interdiction Fund
4925-000-0005 Transfer \$3,555 from 44200 Motor Vehicles to 45400 Other
Reason Equipment
Radar Equipment.

Development & Storm Water Management

Cumulative Bridge Fund
1135-000-0079 Transfer \$515 from 23610 Culverts to 12100 FICA
Reason \$875 from 23610 Culverts to 12300 PERF
To cover the shortage of FICA and PERF for the remainder of
the year.

Storm Water Fund
1182-000-0079 Transfer \$2,000 from 23610 Culverts to 23200 Auto, Truck and
Reason Equipment Supplies
To purchase equipment for department drone.
Transfer \$500 from 23610 Culverts to 33400 Advertising
Reason To pay for job postings for 2020 new positions

Treasurer

Tax Sale Fees Fund
1203-000-0003 Additional \$30,000 to 39500 Contractual Services
Reason 2019 Tax Sale Estimated Fees for Redemptions.

Board of Elections & Registration

Board of Elections & Registration General Fund
1000-000-0062 Transfer \$62,000 from 36100 Maintenance Agreements to 44200
Reason Motor Vehicles.
Transfer to purchase of Utility Vehicles.
Transfer \$3,000 from 36100 Maintenance Agreements to 11300
Reason Overtime.
To cover election overtime.

Assessor

Reassessment Fund
1188-000-0008 Transfer \$374 from 36100 Maintenance Agreements to 44400
Reason Furniture/Fixtures Over \$100
To cover negative balance from May transfer.

Memorial Opera House

MOH Manage Fund
4915-000-0175 Transfer \$10,000 from 33400 Advertising & Marketing to 11200
Reason Hourly.
\$1,900 from 33400 Advertising & Marketing to 12100 FICA
Need to move monies into Hourly and FICA to make payroll
to the end of the year.

Parks and Recreation

Parks - General Fund 1000-000-0803	Transfer	\$4,875.85 from 36300 Equipment other than Vehicles R&M to 11100 Salaries \$532.15 from 36200 Building and Structures R&M to 11100 Salaries
	Reason	Due to the change in the Program Director salary that was modified in late 2018 after the 2019 budget had already been submitted to the DLGF.
Park Operating Fund 1179-000-0803	Additional Reason	\$608 to 39510 Contractual Attorney Park Board litigation
Parks Shf EDU Center 4919-000-0803	Additional Reason	\$66,856 to 39500 Contractual Services Balance of architectural administration agreement for new building at Sunset Hill Farm County Park

Adult Probation

Adult Probation Admin Fees Fund 2000-000-0274	Reduction Reason	(\$7,500) to 11100 Salaries Budget adjustments to correspond with the corrected 144 changes
	Form 144	\$8,385 to \$0 Chief Probation Officer \$10,840 to \$0 Assistant Chief Probation Officer \$11,921 to \$0 Supervisor Probation Officer \$10,840 to \$0 Probation Officer
	Reason	Correction of Form 144 that was done October effective with pay period 22
Adult Probation User Fees Fund 2101-000-0274	Additional Reason	\$7,500 to 11100 Salaries Budget adjustments to correspond with the corrected 144 changes
	Form 144	\$24,736 to \$33,121 Chief Probation Officer \$25,981 to \$36,821 Assistant Chief Probation Officer \$17,276 to \$29,197 Supervisor Probation Officer \$19,492 to \$30,332 Probation Officer
	Reason	Correction of Form 144 that was done October effective with pay period 22.

Juvenile Probation

Juvenile Probation User Fees Fund 2150-000-0273	Transfer Reason	\$3,000 from 31200 Consultants to 32100 Travel Requesting transfer of funds to pay mileage expenses for remainder of 2019.
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Health Department

Health Fund
1168-000-0610 Transfer \$2,500 from 36300 Equipment other than Vehicles to 32200 Telephone
Reason Additional is needed due to cost of 7 mobile hotspots used by Food/Environmental field staff when conducting inspections required by new software. Cost was previously paid by the Sheriff's Department.

E-911

911 Surcharge Fund
1222-000-0303 Additional Reason \$80,792.38 to 45400 Other Equipment Funds for purchase and installment of one Bidirectional Amplifier. Valparaiso Courthouse and Juvenile Detention Center.

Foundation Budget Fund
4922-000-0303 Transfer \$1,679.48 from 31300 Training and Education to 22500 Other Supplies
Reason Movement of funds for purchase of Microsoft Surface Pro for New Director.

Porter County Substance Abuse Council

Porter County Substance Abuse Grant Fund
1148-000-0000 Additional Reason \$180,000 to 50000 PCSA Grant Fund Grant funding out to the Community from Counter Measures fees received from the Courts in 2019.

Prosecutor

County User Fee Infraction Deferral Fund
2501-000-0009 Transfer \$4,503.94 from 39500 Contractual Services to 1100 Salaries \$345 from 39500 Contractual Services to 12100 FICA
Reason \$505 from 39500 Contractual Services to 12300 PERF Pay out to overtime for Salary, FICA and PERF

County User Fee Pre-Trial Diversion Fund
2503-000-0009 Additional Reason \$50,072.92 to 61000 Inter-Fund Transfer Inter-fund transfer is requested to reimburse the Prosecutor's Domestic Violence Grant Fund 8112 (VOCA Grant) for expenditures determined to be un-reimbursable through the federal grant.

Council

Riverboat Fund
1191-000-0061 Additional \$170,103 to 12410 Longevity \$10,774 to 12100 FICA \$15,773 to 12300 PERF
Reason Additional toward second half of 2019 Longevity Payout.

Recorders

Recorder's Perpetuation Fund
1189-000-0004

Additional	\$3,800 to 11100 Salaries \$1,100 to 12100 FICA \$200 to 12300 PERF
Reason	To replace Funds due to an employee status change (payoff from vacation time at beginning of 2019).
Transfer Reason	\$850 from 11200 Hourly to 11100 Salaries Transfer of \$850 from fund 1189 to Fund 1000 account for 11100 Salaries for same reason as above.

Second Reading

Attorney's Report

Any other matter that may come properly before the Council

Council Certificate of Appreciation - Enriching lives of Porter County Veterans and their Families

- Laurie Mullet – MSA, RN – Chief Executive Officer of Pines Village Retirement Communities
- Donald Davis – Executive Board Chairman, American Legion Post #94 and Post Advisor for Sons of the American Legion

Auditor Vicki Urbanik

- Adoption of 2020 Porter County Salary Ordinance

Meeting Adjourned