

# Porter County Council

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Jeremy Rivas, President  
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District 4

Bob Poparad  
District 1

Greg Simms  
District 3

Andy Bozak  
At-Large

Mike Brickner  
At-Large

Sylvia Graham  
At-Large

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The Porter County Council will meet on Tuesday, September 28, 2021 at 5:30 p.m., in the County Administration Center, located at 155 Indiana Avenue - Room 205, Valparaiso, Indiana.

## AGENDA

### **Pledge of Allegiance & Roll Call**

### **Minutes**

Approval of Regular Council Meeting August 24, 2021.

### **First Reading**

### **Circuit Court – Judge Mary DeBoer**

Circuit Court General Fund  
1000-000-0232

Additional Reason	\$5,880 to 31900 Family House To pay remainder of the 2021 bills for CASA & Family House.
Transfer Reason	\$300 from 21200 Office Fixtures Under \$100 to 22200 Uniform and Clothing Need to purchase a new judicial robe.
Transfer Reason	\$2,000 from 31100 Legal to 31800 CASA Program \$5,500 from 31200 Consultants to 31800 CASA Program \$2,000 from 31300 Training & Education to 31800 CASA Program. \$9,000 from 31610 Mental Health/Drug Court to 31800 CASA Program. \$1,500 from 31700 Interpreter to 31800 CASA Program \$5,000 from 36100 Maintenance Agreements to 31800 CASA Program. \$300 from 36300 Equipment Other Than Vehicles to 31800 CASA Program \$894 from 39640 Toxicology Lab to 31800 CASA Program \$1,206 from 39640 Toxicology Lab to 31900 Family House To pay remainder of the 2021 bills for CASA & Family House.

**Superior Court 1 – Magistrate Osan**

VASIA Guardianship Grant Fund 9167-000-0201	Additional Reason	\$30,000 to 31200 Consultants VASIA Grant provides funds to Indiana Guardianship Services who serve as court-appointed guardians over the person and/or estate for incapacitated adults who have no other persons able and/or willing to serve as guardian on their behalf.
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**Tourism – Director Lorelei Weimer**

PCCRVC (Tourism) Fund 9997-000-0000	Additional Reason	\$2,000 to 39200 Disposal Increased visitation at the Visitor Center necessitated having trash and recycle pickups changed from twice monthly to weekly.
	Additional Reason	\$6,000 to 45100 Data Processing Equipment Line item depleted do to purchasing 3 new computers, a new data server and network switch.

**Development & Storm Water Management - Director Robert Thompson**

Cumulative Bridge Fund 1135-000-0079	Transfer Reason	\$7,506 from 23610 Culverts to 36100 Maintenance Agreements To cover annual maintenance agreement for ESRI (County GIS).
	Transfer Reason	\$1,500 from 23610 Culverts to 32200 Telephone To cover cell phone and GPS services through remainder of the year, due to additional jetpacks and GPS devices.
Plan Commission Fund 1180-000-0079	Transfer Reason	\$12,000 from 31200 Consultants to 36100 Maintenance Agreements To cover annual maintenance agreement for ESRI (County GIS) and Permitting Software
	Transfer Reason	\$2,000 from 37200 Software to 33200 Legal Notices To cover legal notices for BZA and BZA Hearing Officer variances.

**Treasurer – Michelle Clancy**

Tax Sales Fees Fund 1203-000-0003	Additional Reason	\$40,000 to 39500 Contractual Services Tax Sale – Estimated Fees to be collected for redeemed/sold 2021 tax sale properties.
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**Prosecutor – Prosecutor Gary Germann**

Prosecutors Discovery Fee Fund 4920-000-0009	Additional Reason	\$2,475 to 21100 Office Supplies Need to appropriate line item this for fund.
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**Porter County Sheriff and Jail – David Reynolds**

Sheriff General Fund 1000-000-0005	Additional Reason	\$6,500 to 22200 Uniform and Clothing To cover the cost of uniforms for patrol including new hires
Federal Prisoner/DOC General Fund 1000-000-9601	Additional Reason	\$115,000 to 39500 Contractual Services To cover the cost of services for Summerill to increase our US Marshals Federal Prisoner rate.
Jail Adult Community Corrections Grant Fund 9162-000-0380	Transfer	\$7,648.35 from 11100 Salaries to 11200 Hourly
	Form 144	\$30,000 to \$22,352 Caseworker Hourly up to \$16.48 per hour
	Reason	Full time case worker resigned and replacement still in college will be hourly until the first of the year.

**Memorial Opera House – Director Scot MacDonald**

Memorial Opera House Fund 4915-000-0175	Reduction	(\$48,766.05) to 11100 Salaries (\$3,730) to 12100 FICA (\$5,461) to 12300 PERF
	Reason	Reduce line items Salaries, FICA and PERF being paid from SVOG Grant through Balance of 2021 (Effective pay period 17).

**Clerk – Jessica Bailey**

Clerk General Fund 1000-000-0001	Transfer	\$500 from 45100 Data Processing Equipment to 32200 Telephone & Internet Services
	Reason	To pay for mifi devices.
Clerk Perpetual Fund 1119-000-0001	Transfer	\$500 from 45100 Data Processing Equipment to 32200 Telephone & Internet Services
	Reason	To pay for mifi devices.
Clerk IV-D Fund 8899-000-0001	Transfer	\$500 from 45100 Data Processing Equipment to 32200 Telephone & Internet Services
	Reason	To pay for mifi devices.

**Board of Elections & Registration**

Board of Elections & Registration General Fund 1000-000-0062	Transfer	\$1,000 from 13510 Election Night Workers to 32200 Telephone & Internet Services
	Reason	To pay for mifi devices.
	Transfer Reason	\$3,000 from 13401 to 39510 Contractual Attorney To pay additional expenses incurred.

**Health Department – Director Letty Zepeda**

Health Department Fund 1159-000-0610	Form 144	\$46,340 to \$49,542 Sanitarian II \$40,760 to \$36,207 1 <sup>st</sup> Deputy \$37,134 to \$37,404 2 <sup>nd</sup> Deputy \$36,950 to \$37,221 3 <sup>rd</sup> Deputy \$35,937 to \$36,207 4 <sup>th</sup> Deputy \$35,937 to \$36,207 5 <sup>th</sup> Deputy \$35,937 to \$36,207 6 <sup>th</sup> Deputy
	Reason	Reorganizing department. One employee retired.

**Extension Office – Director Annetta Jones**

Extension General Fund 1000-000-0011	Transfer Reason	\$2,000 from 32100 Travel to 31300 Training & Education Needed due to increased use of Zoom.
	Transfer Reason	\$1,500 from 32100 Travel to 44400 Furniture/Fixtures over \$100 Need additional 2 drawer filing cabinets.
	Form 144 Reason	4-H Operation Manager to Administrative Assistant Updated job titles to match updated job descriptions

**ITS – Director Lee Childress**

ITS General Fund 1000-000-0106	Transfer Reason	\$109,519 from 11100 Salaries to 31200 Consultants Telephone system update.
	Form 144	\$71,717 to \$58,000 Level II Technician \$71,717 to \$43,000 Level I Technician
	Reason	Deputy Director to Deputy Director/Cyber Security Engineer Reorganizing ITS department for 2021. Changing job title of Senior Systems Administrator to Level II Technician; IT Network Manager to Level I Technician and Deputy Director to Deputy Director/Cyber Security Engineer with updated Deputy Director/Cyber Security Engineer job description.

**Assessor – Jon Snyder**

Sales Disclosure Fund 1131-000-0008	Additional Reason	\$32,166 to 39500 Contractual Services Paying for Annual Support & Maintenance for Incama System.
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**EMA – Director Lance Bella**

EMA General Fund 1000-000-0360	Transfer	\$12,000 from 36601 Siren Maintenance and Repair to 45400 Other Equipment
	Reason	For the purchase of equipment: Portable industrial pallet scale, safety man-basket for forklift, extra tall safety cones for staging and deployments.

**Animal Shelter – Director Toni Bianchi**

Animal Shelter General Fund  
1000-000-0626

Transfer	\$4,000 from 11100 Salaries to 11200 Hourly \$3,000 from 33400 Lease Payments to 11200 Hourly \$3,000 from 39500 Contractual Services to 11200 Hourly
Reason	Transfer needed to cover cost of increase in hourly to pay to maintain shelter staff.

Animal Shelter Fee Fund  
4007-000-0626

Transfer	\$2,000 from 11100 Salaries to 11200 Hourly \$4,000 from 33400 Advertising to 11200 Hourly
Reason	Transfer needed to cover cost of increase in hourly to pay to maintain shelter staff.

**Commissioners**

CCD (Cumulative Capital Development) Fund  
1138-000-0068

Transfer	\$225,000 from 42100 Buildings to 31100 Legal \$35,000 from 36100 Maintenance Agreements to 31100 Legal
Reason	Litigation Settlement Funds

**Second Reading**

**Attorney's Report**

**Any other matter that may come properly before the Council**

**Meeting Adjourned**