

# Porter County Council

155 Indiana Avenue - Suite 207

Valparaiso, IN 46383

Phone: 219 465-3332

Fax: 219 465-1545

Email: [council@porterco.org](mailto:council@porterco.org)

Jeremy Rivas, President  
District 2

Mike Jessen, Vice President  
District 4

Bob Poparad  
District 1

Greg Simms  
District 3

Dan Whitten  
At-Large

Jeff Larson  
At-Large

Sylvia Graham  
At-Large

\*\*\*\*\*

February 11, 2020

The Porter County Council will meet on Tuesday, February 25, 2020 at 5:30 p.m., in the County Administration Center, located at 155 Indiana Avenue - Room 205, Valparaiso, Indiana.

## **AGENDA**

Pledge of Allegiance & Roll Call

### **Minutes**

Approval of Council minutes for January 28th, 2020.

First Reading

### **Treasurer**

Tax Sale Fee Fund  
1203-000-0003

Additional Reason	\$30,000 to 39500 Contractual Services Tax Sale for the estimated fees for redemptions made in 2020.
-------------------	---

### **Prosecutor**

Prosecutors General Fund  
1000-000-0009

Transfer Reason	\$300 from 24300 Law Books to 39300 Dues and Subscriptions Transfer needed because of the increase in our dues to IPAC.
-----------------	--

Prosecutors Deferral Fund  
2501-000-0009

Transfer Reason	\$1,500 from 39500 Contractual Services to 61000 Inter-fund transfer Transfer needed to reimburse fund 9114 for an expenditure made last year not permitted by the grant.
-----------------	--

### **EMA**

EMA Donation Fund  
4114-000-0360

Additional Reason	\$5,500 to 45400 Other Equipment Additional needed to cover final expenses associated with installing video wall and purchase of a new generator
-------------------	---

**Recycling and Waste Reduction – Director Keri Marrs Barron**

Recycling and Waste Reduction – General Fund  
9993-000-0000

Additional	\$14,448 to 11200 Hourly \$1,105.27 to 12100 FICA
Reason	Additional part-time office staff member needed to assist with daily office duties 21 hours per week up to \$16.
Form 144	\$16 to \$16.50                      Hourly (Part-time Clerical)
Reason	Additional part-time office staff member to assist needed with daily office duties 21 hours per week up to \$16.

**Juvenile Detention – Director Alison Cox**

Juvenile Detention Center General Fund  
1000-000-0381

Form 144	\$42,212 to \$0                      Shift Supervisor \$44,142 to \$46,142              Supervisor \$44,451 to \$48,451              Registered Nurse \$0 to 37,303                      (13@\$37,703 to 14@\$37,703)
Reason	Restructuring Department and will reduce my General Fund by \$509.

Juvenile Detention Center CODES Fund  
4916-000-0381

Form 144	\$1,929 to \$0                      Shift Supervisor \$0 to \$1,929                      Education Case Manager
Reason	Restructuring Department

**Juvenile Probation – Director Chris Buyer**

Juvenile Probation Administration Fees Fund  
2050-000-0273

Reduction	(\$5,348) to 11100 Salaries (\$409.12) to 12100 FICA (\$598.98) to 12300 PERF
Reason	Reducing the amount in the Juvenile Probation Admin Fees Fund for an existing employee and adding them to User Fees Fund.
Form 144	\$5,348 to \$0                      Assistant Chief Probation Officer
Reason	\$5,348 reduction in salaries to the Juvenile Probation Admin Fees Fund for an existing employee and adding them to User Fees Fund.

Juvenile Probation User Fees Fund  
2150-000-0273

Additional	\$5,348 to 11100 Salaries \$409.12 to 12100 FICA \$598.98 to 12300 PERF
Reason	Increasing the amount in Juvenile Probation User Fees Fund for and existing employee and decreasing amount to Admin Fees Fund.
Transfer	\$4,000 from 31200 Consultants to 39500 Contractual Services.
Reason	Transfer needed to cover increased expenses.
Form 144	\$0 to \$5,348                      Assistant Chief Probation Officer
Reason	\$5,348 additional in salaries in Juvenile Probation User Fees Fund and removing them from the Admin Fees Fund.

**Prosecutor IV-D - Laura Stafford**

General IV-D Incentive Fund  
8895-000-0009                      Additional Reason                      \$25,000 to 45100 Data Processing Equipment  
Additional needed to pay for Docuware upgrade

IV-D Prosecutor Incentive Fund  
8897-000-0009                      Additional Reason                      \$20,000 to 11100 Salaries  
\$ 800 to 11200 Hourly  
\$ 1,606 to 12100 FICA  
\$ 2,240 to 12300 PERF  
Salary Increases

Form 144                      \$5,844 to \$10,844                      Deputy Prosecutor IV-D  
\$0 to \$10,000                      Deputy Prosecutor IV-D  
\$0 to \$ 5,000                      Deputy Prosecutor IV-D  
\$16 to \$16.50                      Hourly (Part-time Clerical)

Reason                      \$20,000 total increase in salaries

**Parks and Recreation**

Parks Operating Fund  
1179-000-0803                      Transfer Reason                      \$34.36 from 22500 Other Supplies to 61000 Transfer  
of Funds  
Transfer needed to bring Fund 8147 to \$0 balance.

Sunset Hill Farm Fund  
8144-000-0803                      Additional Reason                      \$207.15 to 22500 Other Supplies  
Remaining balance from old grant fund. Will use to acquire  
program activities for Sunset Hill Farm.

Pk-Brincka Grant Fund  
8150-000-0803                      Additional Reason                      \$1,243 to 22500 Other Supplies  
Supplies for pathways, shelters and signage.

11.419 Pk-Lake Michigan Coastal  
8500-000-0803                      Additional Reason                      \$150,000 to 41100 Land Purchase  
Acquisition of Smith parcel

2012 Coastal Management Grant  
9102-000-0803                      Additional Reason                      \$2,439 to 22500 Other Supplies  
Plant materials and supplies for pond and prairie  
maintenance.

Park Community Foundation Grant  
9140-000-0803                      Additional Reason                      \$100 to 22500 Other Supplies  
Park Supplies

Pk-Conservation Fund  
9206-000-0803                      Additional Reason                      \$ 25,600 to 39500 Contractual Services  
\$137,000 to 41100 Land Purchase  
Restoration work on and acquisition of Smith  
parcel.

**Assessor**

1188 Reassessment Fund  
1188-000-0008

Transfer \$2,000 from 36100 Maintenance Agreements to 22500 Other Supplies  
\$2,000 from 36100 Maintenance Agreements to 31300 Training and Education  
\$5,000 from 36100 Maintenance Agreements to 32100 Travel  
\$3,000 from 36100 Maintenance Agreements to 44100 Office Equipment over \$100  
\$3,000 from 36100 Maintenance Agreements to 44400 Furniture/Fixtures over \$100  
\$20,000 from 36100 Maintenance Agreements to 31200 Consultants.  
Reason: Please transfer the following from Maintenance agreements to various other line items that need to be increased.

**Porter County Sheriff & Jail**

**Sheriff**

Drug Task Force Fund  
4010-000-0005

Additional \$20,000 to 31100 Legal  
\$60,000 to 50000 Disbursement  
Reason Professional services provided by the Prosecutor's Office Attorney for services rendered on seized money. And to process payment to other agencies working with the Drug Task Force where seized money payments to other agencies working with the PC Drug Task Force and Porter County Highway Interdiction Team (HIT).

97.067 DHS Grant Fund (Department of Homeland Security)

8157-000-0005

Additional \$85,621 to 45400 Other Equipment  
Reason Department of Homeland Security Grant Program covers the total cost of 2 Bomb suits with Equipment.

Sheriff Donation Fund

4108-000-0005

Additional \$8,000 to 45400 Other Equipment  
Reason Porter County Substance Abuse Council Grant to purchase equipment for Crash Reconstruction.

DEA/Forfeiture Fund

8118-000-0005

Additional \$49,500 to 45400 Other Equipment  
Reason To purchase equipment for Crash Reconstruction total cost \$57,258.14. Grant \$8,000. Balance \$49,500

**Jail**

Inmate Processing Fund

4911-000-0380

Additional \$1,784 to 11100 Salaries  
Reason \$20,534.70 to 12200 Medical/Life Insurance  
To cover difference from Jail Community Corrections fund  
Form 144 \$0 to \$1,784 Caseworker  
Reason Changing from part-time to full-time (Fund 4911 \$1,784 and Fund 9162 \$28,216 = \$30,000). The DOC grant approved moving the part-time caseworker to full-time

**Jail (Continued)**

Jail Community Corrections Fund  
9162-000-380

Additional	\$ 28,216 to 11100 Salaries \$ 735.30 to 12100 FICA \$ 3,359.40 to 12300 to PERF
Reason	Changing part-time to full-time (delete PT personal) add salaries and FICA total for year \$5,217.30 and PERF total for year \$7,638.40. The DOC grant approved moving the part-time caseworker to full-time
Form 144	\$0 to \$28,216 Caseworker
Reason	Remove part-time Case worker up to hourly \$13.25 Changing from part-time to full-time (Fund 4911 \$1.784 and Fund 9162 \$28,216 = \$30,000)

**Second Reading**

**Attorney's Report**

**Ordinance – Attorney Harold Harper**

- Town of Porter Economic Development Commission

**Any other matter that may come properly before the Council**

**Tax Abatement**

- Allen Law Group – Proposed Tax Abatement

**Meeting Adjourned**